



APPLICATION FOR CITY OF NEVADA CITY BUSINESS LICENSE

CITY OF NEVADA CITY
317 Broad Street, Nevada City, CA 95959
Telephone (530) 265-2496 * Fax (530) 265-0187

Today's Date _____ First Day of Business _____

New License ☐ Renewal ☐ Change of Owner ☐ Address Change ☐ Business Name Change ☐

Name of Business (DBA) _____

Business Site Address _____

Business Mailing Address _____

Business Phone _____ Emergency Phone _____ Contact name _____
(Must be different # than business phone)

Type of Ownership: Sole Proprietor ☐ Partnership ☐ LLC ☐ Corporation ☐ Trust ☐

Owner(s) Name (Last, First, MI) OR Corporation _____

Owner/Corporate Mailing Address _____

State Contractor's License # _____ (if applicable)

Note: At least one of the following four items **must** be filled in

*Owner(s) Social Security Number(s) _____

*Federal Employee (FEIN) I.D.# _____

*State Employee (SEIN) I.D.# _____

*State Board of Equalization Resale Permit # _____

Number of Employees _____

Business in Home: Yes ☐ No ☐ (If yes, a Home Occupation Permit is required)

Historical District: Yes ☐ No ☐

Non-Profit: Yes ☐ No ☐ (If yes, please provide proof on non-profit status)

Type of business you intend to operate _____

Describe the activities of your business (include type of product, services, etc.) _____

FEE SCHEDULE:**QUARTERLY****PER FISCAL YEAR**

• Less than 24 full-time employees	\$30.00	\$100.00
• 25 or more full-time employees	\$45.00	\$150.00
• Non-profit organizations	\$10.00	\$ 32.00
• Admin. home occupation w/in city limits	\$15.00	\$ 50.00
○ Home Occupation permit required (A one-time \$50.00 fee applies)		
• No fixed place of business w/in Nevada City		
○ 12 or fewer days a year	\$15.00	\$ 50.00
○ More than 13 days a year	\$30.00	\$100.00
○ Delivery/Distribution	\$10.00	\$ 40.00

*** IMPORTANT ---PLEASE READ THE INFORMATION BELOW***

BUSINESS LICENSES ARE ISSUED SUBJECT IN PART TO THE INFORMATION PROVIDED BY APPLICANTS. ANY CHANGE IN THE INFORMATION PROVIDED MAY INVALIDATE THE BUSINESS LICENSE. THE GENERAL BUSINESS LICENSE IS NOT TRANSFERABLE TO A NEW OWNER, NEW TYPE OF BUSINESS ACTIVITY, OR LOCATION.

IT IS THE RESPONSIBILITY OF ALL BUSINESS LICENSE APPLICANTS TO IDENTIFY AND OBTAIN ALL SPECIAL PERMITS AND APPROVALS REQUIRED BY FEDERAL, STATE, OR COUNTY REGULATION. IT IS ALSO THE RESPONSIBILITY OF THE APPLICANTS TO COMPLY WITH ALL CITY BUILDING AND ZONING REGULATIONS AND ORDINANCES. FAILURE TO DO SO MAY INVALIDATE YOUR RIGHT TO DO BUSINESS IN THIS CITY AND IN ADDITION MAY SUBJECT YOU TO PENALTIES AND LEGAL SANCTIONS.

THE CITY OF NEVADA CITY HAS ESTABLISHED THE NEVADA CITY DOWNTOWN BUSINESS IMPROVEMENT DISTRICT (BID). ALL BUSINESSES LOCATED WITHIN THE DISTRICT ARE REQUIRED TO PAY AN ANNUAL ASSESSMENT, PURSUANT TO ORDINANCE 2005-04, RESOLUTION 2007-26.

A MAP OUTLINING THE BID DEFINES THE ASSESSMENT AREA IN THE HISTORIC DOWNTOWN AREA OF NEVADA CITY. THE MAP AND ASSESSMENT SELF-COMPUTATION FORM ARE AVAILABLE AT CITY HALL.

THIS APPLICATION IS PUBLIC RECORD

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Applicant

Date

For Office Use Only

New Account # _____ Lic # _____ Receipt # _____

Check # _____ Amount _____ Date _____ Approved by _____